

PREPSEC International Executive Board Meeting May 13th
PST: 8:00, EST: 11:00, CET: 17:00

MINUTES

PRESENT: Cecylia Biegnowska, Kelli Parcher, Kim Parker, Niels Hjelm Veirup, Johan Björkehed and Tinna Rønning

APOLOGIES: Johannes Finne

1. Approval of Agenda

A motion to adopt the proposed agenda was approved by Tinna Rønning and Cecylia Biegnowska.

2. Approval of Minutes from February 18, 2019

The minutes from the Board meeting on April 1, 2019 was approved by all.

3. Financial

3.1 Status of Norwegian bank account

Nothing new.

3.2 Status of Denmark account

Nothing new.

4. Conference Committee: this seems the most pressing item on the agenda

a. ENSEC workshop applications

- Kim gave feedback on who is accepted and on what. Most of us will be doing something during the ENSEC conference.

b. Pre Conference

- **Pre Conference registration**

It's important that we register for the Pre Conference, Kim and Niels will check the Danish bank account. Bettina will help us.

- **Pre Conference marketing**

It was suggested that follow-up e-mail(s) with further information – such as a list of workshops presented by members of PREPSEC – should be sent to 'members' at least one time before the conference

Cecylia will send us an email on how we should create our videos to market the Pre Conference. All of the instructions will be in the mail. We should send the video in a high resolution.

- agenda: to be finalized and posted
We all approved the agenda for the Pre Conference.

5. Budapest Board meeting

Kim will book an Airbnb to hold meetings and accommodate some of us. On Monday the board meeting will be closed but on the second day we will invite people who we think can contribute on different subjects.

Agenda items for both days will be discussed at the next meeting. Please submit suggestions.

6. Varia

None

Next Board Meeting will be in Budapest on Monday June 17th

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