



Minutes PREPSEC International Executive Board Meeting February 18, 2019
PST: 07:00, EST: 10:00, CET: 16:00

Present: Kim Parker, Tiina Röning, Niels Hjelm Veirup, Kelli Parcher, Johannes Finne and Johan Björkehed

Regrets: Cecylia Biegnowska,

1. Approval of Agenda

Johan Björkehed and Niels Hjelm Veirup

2. Approval of Minutes from January 14, 2019

All approved.

3. Financial

Amendment to the Minutes of February 5, 2019

Resolution 190218-01

Kimberlee Parker, as President, and Johannes Finne, as Treasurer, are mandated as individual authorized signatories for all operations in the name of PREPSEC International, where either authorized signatory can sign.

Moved by Kelli Parcher. Seconded by Johan Björkehed

Unanimously approved

a. Status of PayPal account

Bettina will verify if this account is still open, transfer any funds to our present bank account in Denmark and close the PayPal account. As Bettina is no longer the treasurer and our account in Norway has still not been established, Niels has offered to oversee the Danish account, to be used for the conference in Budapest.

Resolution 190218-02

For the period of February 18, 2019 to September 18, 2019, Niels Hjelm Veirup will have banking authority over the Danish bank account.

Moved by Johan Björkehed Seconded by Johannes Finne

Unanimously approved

4. Committee Reports

5.1 Conference Committee

5.1.1 Payment method for Pre Conference registration

This will be up on the website. We will convert the 100 EUR to Danish kroner, stipulating that the exchange rate be paid by the payee Niels will oversee the account and report weekly to Kim as to registration fees paid. Kim will then inform ENSEC

5.1.2 Speakers:

- Speakers will pay the 100 EUR Pre-Conference fee
- Kim will look for good and priceworthy places to stay.
- We need to make videos on what we are going to present at the conference to put up on the webpage. Send them to Cecylia when we are done.

5.1.3 ENSEC workshop applications

- We need to let each other know what we are going to speak about in the conference
- We should apply for a poster, Kim will make a draft proposal for input from us all.

5.2 Quality Assurance

Niels will try to get the other members of the quality committee to look in to the work that is done so far.

5.3 Marketing PREPARE methods

5.3.1 Niels's proposal

The board discussed Niels proposal, we decided to make something during the conference that we might be able to publish.

5.3.2 Other proposals

We need to keep using FB and other social medias to spread the word about PREPSEC and all the work that are being done in it's name. it's a good thing if we can make short clips of thing we are doing so that we can put them up on the FB page.

5. Varia

- a. Trainer of trainers in Quebec
Robert Calame has been doing a great deal of work with an online and live

training with two Trainer of Trainers in Quebec, Canada. This government has supported this project and, when we meet in Budapest, the online education should be done and we can have a look at it. It will be something really exciting.

6. Next meeting

Next meeting will be 1th of April.

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